

CALENDAR COMMITTEE MEETING MINUTES

January 31, 2020

Interactive Video Classrooms

Vernon Campus and Century City Center

| Member | Vernon College Position | Present | Not Present |
|--------------------|--|----------------|--------------------|
| Dr. Lisa Crandall | Vice President of Instructional Services, Chair | X | |
| Shana Drury | Dean of Instructional Services, Co-Chair | X | |
| Sharon Dennis | Admissions and Records | X | |
| Jesse Dominguez | Director of Housing | | X |
| Michelle Downes | Administrative Assistant, Vice President of Instruction | X | |
| Melissa Elliott | Director of Financial Aid | X | |
| Greg Fowler | Division Chair Behavioral & Social Sciences, Criminal Justice Instructor | X | |
| Clara Garza | Counselor | | X |
| Linda Haney | Administrative Assistant, Vice President of Instruction – Century City Center | X | |
| Kristin Harris | Associate Dean of Student Services | X | |
| Mark Holcomb | Division Chair Industrial and Information Technology, Industrial Automation Instructor | | X |
| Joe Johnston | Division Chair Communications, English Instructor | X | |
| Christie Lehman | Student Billing Accountant | X | |
| Chris Kirby | Faculty – Mathematics Instructor | X | |
| Dr. James Nordone | Vice President of Student Services/Admissions and Financial Aid | X | |
| Anne Patterson | Coordinator of Community and Recreational Services – Vernon | X | |
| Amanda Raines | Director of Admissions and Records | X | |
| Dr. Mary Rivard | Director of Associate Degree Nursing | | X |
| Dr. Betha Rutledge | Faculty – Associate Degree Nursing | X | |
| Maria Servin | Assistant Registrar | X | |

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|-------------------|--|---|--|
| Marissa Underhill | Faculty – Sociology Instructor | X | |
| Paula Whitman | Division Chair Mathematics and Sciences, Mathematics Instructor | X | |
| Jack Williams | Faculty – Drama/Speech Instructor | X | |

Dr. Elizabeth Crandall called the meeting to order at 9:00am and thanked everyone for attending. Dr. Crandall had emailed a draft of the proposed 2020-2021 calendar. There was some email discussion of the placement of Sports Day and the Nursing clinical schedule.

Dr. Jim Nordone made a motion to move Sports day from October 6th to October 27th with a footnote that evening classes will still meet on that date. The motion was second and the motion passed unanimously. Committee members voted to adopt the 2020-2021 calendar with the above revisions.

There being no further business, Dr. Crandall adjourned the meeting.

PROPOSED COLLEGE CALENDAR 2020-2021

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|-----------------------|--|
| August 17 | Faculty/Staff Development |
| August 24 | Classes begin – Fall 16 & Fall I |
| September 7 | Labor Day Holiday |
| October 13-14 | Final Exams – Fall I |
| October 19 | Classes begin – Fall II |
| October 27 | VC Sports Day (evening classes will be held) |
| November 25-28 | Thanksgiving Holiday |
| December 5, 7-10 | Final Exams – Fall 16 & Fall II |
| December 11-January 1 | December Mini-term |
| December 12 | Graduation (No Ceremony) |
| December 19-January 3 | Christmas Break |
| January 11 | Faculty/Staff Development |
| January 18 | Martin Luther King Holiday |
| January 19 | Classes begin – Spring 16 & Spring I |
| March 10-11 | Final Exams – Spring I |
| March 15-20 | Spring Break |
| March 22 | Classes begin – Spring II |
| April 2-3 | Easter Holiday |
| May 8, 10-13 | Final Exams – Spring 16 & Spring II |
| May 15 | Commencement, Wilbarger Auditorium, Vernon, TX |
| May 31 | Memorial Day Holiday |
| June 1 | Classes begin – Summer & Summer I |
| June 30-July 1 | Final Exams – Summer I |
| July 5 | Independence Day Holiday |
| July 6 | Classes begin – Summer II |
| August 4-5 | Final Exams – Summer & Summer II |
| August 7 | Graduation (No Ceremony) |